

POSITION ANNOUNCEMENT FOR SOUTHERN SEED CERTIFICATION ASSN., INC.

Title: Seed Certification Associate
Salary: Commensurate With Experience
Date Available: December 2019
Reports To: Executive Vice President
Filing Deadline: October 31, 2019

The Southern Seed Certification Association (SSCA) invites applications for the position of Seed Certification Associate in cooperation with the Alabama Crop Improvement Association (ACIA). Both Associations are administered as self-supporting non-profit organizations with offices on the Wiregrass Research and Extension Center at Headland, Alabama. The position reports to the Executive Vice President of each Association through the Seed Certification and Foundation Seed Program manager(s). The Associations are governed by separate Boards of Directors working under the common goal of providing to the public new and improved crop varieties that have been so grown and distributed as to maintain genetic identity and purity. The SSCA is the official seed certifying agency for Alabama and Florida and the ACIA is the official Foundation Seed Production agency for Alabama.

- I. The duties and responsibilities of the Seed Certification Associate include but are not limited to the following:
 1. Extensive travel in Alabama and Florida in conducting field and/or conditioning plant inspections related to requirements associated with the production of certified propagating materials of field crops and turfgrass;
 2. Assist in the maintenance of producer's seed certification records and the development and issuance of tags and/or certificates associated with crops within the certification program;
 3. Assist in the execution of the mission of the Foundation Seed Program as determined by the Executive Vice President;
 4. Work on specific assignments as directed by his/her immediate supervisor and/or the Executive Vice President.
- II. The knowledge, skills and abilities the Seed Certification Associate should possess include:
 1. The physical ability to work in the varied weather and environmental conditions associated with agriculture in the Southeastern U.S.;

2. The physical ability to walk fields associated with conducting inspections within the Seed Certification Program;
3. A working knowledge of seed technology factors associated with seed production, seed quality maintenance and seed quality evaluation;
4. Should be able to work independently and possess excellent oral and written communication skills;
5. Should possess computer skills to be able to maintain required electronic records;
6. Should be proficient in agricultural disciplines related to seed production such as entomology, plant pathology, general soils and etc.;
7. Should have the flexibility to work with various crops and commodity groups. Also, should be able to interpret seed certification standards and variety descriptions for various crops and apply the standards under practical seed production circumstances.

III. Qualifications for the position are a master's degree in Seed Technology or a closely related field or a B.S. degree in Seed Technology or a closely related field with two or more years of related experience. Must be able to lift 75 pounds and maintain a valid drivers license and a good driving record.

IV. Additional information about this position is as follows:

1. Salary is commensurate with training and experience;
2. The position has the potential for advancement depending upon performance and additional training;
3. Persons interested in applying for this position should send a letter of interest, a resume and contact information for three references to:

Dr. J.P. Bostick
Executive Vice President
AL Crop Improvement /
Southern Seed Certification Assns.
acia7383@gmail.com

Applications will be received until October 30, 2019 or until a successful candidate is selected.